



DOT – NATIONAL CAPITAL REGION (NCR)
BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 2024-121

BAC Resolution Recommending the Use of Negotiated Procurement – Lease of Real Property and Venue as an Alternative Method of Procurement, Declaring the Single Calculated and Responsive Quotation and Recommending Award to THE EXCELSIOR HOTEL

WHEREAS, the Department of Tourism – National Capital Region (DOT-NCR), through the Tourism Regulation Division (TRD), is in need of an events venue, food and beverage services good for 150 participants for the Regional Philippine Tourism Awards and Recognition/Stakeholders Appreciation on December 3, 2024. The Approved Budget for the Contract (ABC) is **Four Hundred Thousand Only (PhP400,000.00)**;

WHEREAS, Section 53.10 of the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), allows the Procuring Entity to resort to Negotiated Procurement – Lease of Real Property or Venue for official use;

WHEREAS, pursuant to Clause 9 of Annex H of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, the DOT-NCR Bid and Awards Committee (BAC) shall send the Request for Quotations to at least three (3) events venue;

WHEREAS, the Request for Quotation was sent via email on November 18, 2024 to three (3) hotels preferably in the Southern part of Metro Manila to promote the event's facilities in these localities and to submit their quotations on or before 22 November 2024:

WHEREAS, in response to said invitation, there was only one (1) hotel/suppliers submitted its quotation on November 22, 2024, to wit:

Name of Bidder	Quotation (As Read)	Findings
The Excelsior Hotel	PhP 398,000.00	Eligible

A copy of the Request for Quotation (RFQ) and Abstract of Quotation are hereto attached and made an integral part hereof;

WHEREAS, the quotation submitted by The Excelsior Hotel, being the Single Calculated and Responsive Quotation, was in accordance with the Terms of Reference prepared by the Project Officer;

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT-NCR Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

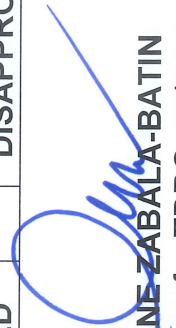
- a) To adopt Negotiated Procurement – Lease of Venue under Section 53.10 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 (R.A 9184) for the venue, food and beverage services in the conduct of Regional Philippine Tourism Awards and Recognition/Stakeholders Appreciation on December 3, 2024 and;

- b) To declare **The Excelsior Hotel** as the Single Calculated and Responsive Quotation and to award the contract for Lease of Venue for the Regional Philippine Tourism Awards and Recognition/Stakeholders Appreciation on December 3, 2024, in the total amount of **PESOS:THREE HUNDRED NINETY-EIGHT THOUSAND ONLY (Php398,000.00)**, inclusive of all applicable taxes.
- c) To recommend for the approval of the Regional Director (Head of Procuring Entity) the foregoing findings.

Resolved at the City of Makati this 22nd day of November 2024 at Makati City.

Recommending Approval:

 IVANNOVICH T. AGOTE BAC Vice Chairperson	 VICTORIA MARGARITA V. PAJE BAC Chairperson	 MAY M. RAMOS BAC Member
 MARIA VICTORIA S. RODRIGO BAC Member		 MARIA FE E. SANTOS BAC Member

	APPROVED	DISAPPROVED
SHARLENE ZABALA-BATIN Assistant Secretary for TDRG and concurrent Regional Director for DOT-NCR		